

Warden Monthly Report

MARCH – Denne, Forest & Trafalgar

Patrol hours TOTAL:	51.08	ASB incidents TOTAL:	54
Foot (high visibility) – Denne	30.58	Noise	1
Foot (high visibility) – Forest	9.75	Neighbours	0
Foot (high visibility) – Trafalgar	10.75	Driving/vehicles	9
Notices/warnings TOTAL:	3	Bikes	10
Fixed Penalty Notice	0	Alcohol/drugs	2
Yellow card warning	1	Public order	32
Community Protection Warning/Notice	0		
Parking alert	2	Clear up/disposal reports TOTAL:	65
Police reports TOTAL:	23	Fly tipping / flyposting	12
Phone (including 101 and 999)	0	Graffiti	8
Email	9	Dog fouling	2
Intelligence report	1	Litter	10
E-CINS (multi-agency reporting)	5	Drug litter	3
Verbal	8	Hazards	30
Media reports TOTAL:	7	Community events attended	2
Press release / Community magazines	0	Reports to Operation Crackdown	0
Social Media	7	Safeguarding referral	0
Admin	59.25	School contact	0
Visits to vulnerable people (all ages)	5	Youth engagement	0
Signposting	2	Reports to DVLA	0

ASB/crime/criminal damage

Denne –

- 7 x Joint patrol with Police Community Support Officers (PCSO).
- Assisted a PCSO to deliver matrix letters to residents of the Highwood estate to encourage reporting of anti-social behaviour (ASB).
- Issued 4 banning notices from the multi-storey car parks for damage caused and updated the necessary ECINs (secure online information sharing platform) cases.
- While on a joint patrol, a group found smoking and loitering in an emergency exit stairwell were asked to leave and were advised on the covid breach (Forum). 4 banning notices were issued and ECINs cases created. One of the people that gave their details had been seen on CCTV footage on a previous date snorting a line of powder, the police were made aware of this information and the footage sent over.
- Signposted a resident to contact the police over a person they saw begging and did not believe to be genuinely homeless (West Street).
- 3 x ECINs cases updated for individuals begging in the town (West Street).
- Police report made for a person begging in breach of a police issued Community Protection Notice (CPN) (Legal document outlining prohibited behaviours) (West Street).
- Police report made for damage caused to doors on the back of the Office Outlet store in Horsham.

COVID

- Replaced the site closed sign at the pump track.
- Spoke to 2 people at the pump track and advised on its closure (Highwood Pump Track).
- While on a joint patrol, 4 users of the pump track ran from the site as we approached. They had parked a vehicle by the entrance of the pump track. A parking alert was issued. The car was then seen being driven

dangerously when leaving the Highwood Estate. The police are making further investigations for action to be taken against the driver. A statement was provided to support the dangerous driving observed.

- Asked 1 person to leave the ball court as it is closed during the current covid restrictions (Needles).
- 21 people asked to leave outdoor gym (Horsham Park). 3 x Replaced the sign and tape showing it is closed. 1 police report made for a male that refused to leave or provide his details.
- 21 people asked to leave ball court (Horsham Park). Replaced the sign showing it is closed.
- 6 people asked to leave the skate park (Horsham Park). 2 of this group were arrested by the police for other offences. 8 other users ran from the site as they saw us approaching.
- A group of 3 were spoken to about meeting socially (Horsham Skate Park).
- A group of 8 were spoken to about meeting socially and were asked to leave (Horsham Park).
- A group of 4 were spoken to about meeting socially and were asked to leave (Causeway). On another occasion 2 of this same group had been spoken to previously for meeting for social reasons and not adhering to social distancing rules. The group refused to adhere to the advice given so a police report was made and details passed on.
- A group of 4 were spoken to about meeting socially and were asked to leave (Forum).
- Disrupted a group of 8 meeting socially in Piries Place car park while on a joint patrol with a PCSO. Their details were taken and they were told to go home separately.
- Disrupted a group of 4 meeting socially in Piries Place car park while on patrol with a PCSO. They were under 16 so their details were taken and parents called to come and collect them. The group and parents were advised on the breach of covid regulations.
- Made enquiries on behalf of a business to trading standards regarding reports that another business has been trading directly with members of the public during a time when this has been restricted.
- Checked the situation of a group of approximately 30 children playing rugby in Horsham Park, they were an after school club which was allowed.

Forest –

- Joint patrol with a PCSO and Special Constable.
- Sent photographs of a person taking a directional footpath post from Leechpool/Owlbeech Woods to the Neighbourhood Policing Team to try and identify those responsible for the post to be returned.

COVID

- 10 people asked to leave the Bennetts Field ball court and were reminded of the current rule that only groups of 2 can exercise together.

Trafalgar -

- Disrupted and challenged 2 males suspected of smoking cannabis (Victory Road Recreation ground).
- Request made to have logs removed from an area of the Riverside walk where groups are gathering (behind Redford Ave football pitch).
- 3 X Joint patrol with a PCSO.
- Repaired the report ASB sign (Redford Avenue).
- Forwarded information regarding possible drug dealing by a bench along the riverside walk to the police and reported the associated ASB with the parks team to look into what can be done to target harden this area.

Parking/vehicles

Denne –

- Spoke to the user of an electric scooter and gave them a leaflet outlining they are illegal except on private land:
 - Worthing Road/Bishopric
 - Carfax
 - West Street
- Asked the driver to park elsewhere:
 - East Street – parked on double kerb stripes.

- 2 x Piries Place – parked on double kerb stripes.
- Displayed a sign providing information about double kerb stripes and double yellow lines (Piries Place).
- Issued a Yellow Warning (written warning) for the anti-social use of a vehicle, which is a breach of the Public Space Protection Order, witnessed last month on Copnall Way. The owner's details were provided by the DVLA.
- Issued parking alerts:
 - Boulevard/pump track (no parking area, also informed the pump track is closed). The police will also be taking further action to contact the driver as they were seen driving dangerously as mentioned in the ASB section of the report.

Forest –

- Informed the user of an electric scooter they cannot be used on public land (McLeod Road).
- Repaired a sign providing information about double kerb stripes and double yellow lines (Queensway).
- Asked the driver to park elsewhere:
 - Queensway – obstructive of the junction
- Parking alert issued:
 - 1 x Elm Grove – parked too close to the junction

Trafalgar –

- Asked the driver to park elsewhere:
 - Bishopric – double kerb stripes

Fly tipping/littering/graffiti

Denne –

- Reports of a tent and litter that had been left on the Riverside Walk off of Hills Farm Lane were reported to the HDC Parks team for removal.
- An overflowing litter bin was reported to Rookwood golf course, unfortunately the rubbish has built up over a time that the golf course has been closed.
- Reported an overflowing litter bin on Richmond Road.
- Reported glass for removal (Wimblehurst Road).
- Carried out a litter picking session in the town centre.
- Sticker removed/requested for removal:
 - from a sign showing there is no waiting/stopping at any time (Market Square)
 - On a sign indicating no loading at any time (East Street)
 - 1 x sticker on a post (East Street)
 - 1 x lamppost (Bishopric)
 - 2 x religious stickers (North Street, Springfield Road)
 - 29 x anti-mask stickers (West Street, North Street, Hurst Road, Richmond Road) plus an additional 11 reported to Collyer's to remove from their gates.
 - 16 x anti-mask stickers (Horsham Park)
- Graffiti reported for removal:
 - Market Square electricity/internet box

The following properties were also contacted to have graffiti removed on privately owned property:

- Dunelm shop front
- Boots emergency exit
- Piries Place empty shop front
- Forum emergency access –HDC
- United Reformed Church
- Forum residential external emergency exit door
- Causeway/Market Square – Bills restaurant
- Blackhorse Way – Tonic Craft Hair

- West Street walkway to Blackhorse Way

Forest –

- Contacted a business regarding flyposting and a request made to have the signs removed (Harwood Road).
- Removed and reported drug litter:
 - Depot Road
- Graffiti reported for removal:
 - Offensive graffiti on a road sign by Leechpool/Owlbeech woods car park
- Overflowing litter bins reported:
 - Brighton/Clarence Road
 - Elm Grove/St Johns Close
 - Depot Road/Compton's Lane

Trafalgar –

- Cleared 2 bags of litter from a bench on the riverside walk.
- Reported a platform being built over a section of the river which is a safety risk to the HDC parks team.
- Carried out a litter picking session across Trafalgar.
- Reported graffiti for removal:
 - Greenway
- Removed and reported drug litter:
 - 2 x bags Riverside walk

Out of Area –

- Signposted a North Horsham resident regarding broken glass and an ASB report for a children's play park in Roffey. They were also signposted to North Horsham Parish Council regarding warden coverage in their area.

Community engagement/events/meetings

Denne –

- Attended a virtual Community Trigger meeting to discuss the Highwood Pump Track.
- Attended a multi-agency virtual meeting concerning preventative measures for youth related ASB in the town centre.
- Attended a multi-agency virtual meeting discussing a joint up approach to organised begging that is being experienced across Sussex.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

All –

- Attended a virtual meeting with the fire station.
- Understanding Behaviour that Challenges online course.

Patrols (foot/visible and car)

Denne –

- Needles
- Pump Track
- Horsham Park
- West Street
- Causeway

- Garden of Remembrance
- Warnham Nature Reserve
- Hurst Road/Richmond Road

Forest –

- Bennetts Field
- Elm Grove
- New Street
- Chesworth Farm

Trafalgar –

- Victory Road Recreation Ground
- Riverside Walk
- Redford Avenue football pitch area
- Warnham Nature Reserve/Walnut Tree plantation

Elderly and youth

Denne –

- Nothing to report.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Licensing

Denne –

- 2 x buskers asked to stop performing as it was against lockdown restrictions (West Street).

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Dog related issues

Denne –

- Nothing to report.

Forest –

- Sent a letter to a resident that has allegedly not been picking up after their dog outlining the consequences of dog fouling (a possible fixed penalty notice – fine of up to £100).

Trafalgar –

- Reported overflowing dog bin:
 - 1 x Merrifield Drive

Cycling

Denne –

- 2 X Repaired a damaged no cycling sign (West Street).
- Cyclists asked to dismount/cycle on the road:

- 4 x West Street
- 1 x Albion Way underpass (failed to dismount)

Forest –

- Cyclists asked to dismount/cycle on the road:
 - 3 x Winterton Court/Railway underpass

Trafalgar –

- Cyclists asked to dismount/cycle on the road:
 - 2 x Merrifield Drive

Parish specific/other

Denne –

- Assisted a resident with acquiring a radar key for the disabled toilets in the town and a mask exemption lanyard.
- Support was offered to a homeless person but they refused (Blackhorse Way).
- Welfare check on a person sitting and appearing destitute. It is unclear at this time if they are homeless. Support was offered but not enough details could be provided to engage fully (West Street). This person was engaged with on 3 separate occasions this month. Information was passed onto the police and Homeless outreach workers over concerns of possible exploitation and/or modern slavery.
- Reported a scooter that is on the roof of a building (West Street).
- Reported traffic lights that were not working to Telent (Worthing Road).
- Reported a streetlight that is on during the day (Causeway).
- Reported the trade waste bins are being stored in an incorrect location to the HDC Waste Team (Forum).
- Made the properties team aware that superficial damage has been caused to the doors on the back of the closed Office Outlet store, a police report was also made for the damage.
- Requested two new traffic signs to replace faded signs (Richmond Road).
- Reported as broken:
 - 3 x Fencing surrounding the skate park (Horsham Skate Park)
 - Failed repair of lighting (Anchor Court)
 - Broken drain pipe (Medwin Walk)
 - The casing for a post is in need of repair as it has come loose (Medwin Walk)
 - Lights in the Sainsbury's basement level car park at the Forum and 2 lights on the Forum were not working.
 - The lights in the Carfax were not coming on in the evenings.
 - Missing door (Piries Place car park)
 - Fire door stuck in an open position (Forum car park)
 - Broken casing which is presenting a trip hazard (Forum)
 - Loose paving slab causing a trip hazard (Bishopric)
 - Pedestrian crossing button not working (Albion Way/Bishopric crossing). WSCC sent an engineer to investigate the problem.

Forest –

- Signposted a resident to the Salvation Army for support.
- Visited a resident that is visually impaired to help review CCTV footage and gave them some purple bells to help locate their purse/bag.

Trafalgar –

- Reported broken:
 - fencing for repair (Victory Road Recreation ground)
 - fencing along the Riverside Walk (near Warnham Road entrance)
- Reported an informational traffic sign pointing in the wrong direction (Victory Road).