

Warden Monthly Report

January – Denne, Forest & Trafalgar

Patrol hours TOTAL:	58.75	ASB incidents TOTAL:	35
Foot (high visibility) – Denne	34.42	Noise	0
Foot (high visibility) – Forest	11.25	Neighbours	0
Foot (high visibility) – Trafalgar	13.08	Driving/vehicles	5
Notices/warnings TOTAL:	4	Bikes	10
Fixed Penalty Notice	0	Alcohol/drugs	1
Yellow card warning	1	Public order	19
Community Protection Warning/Notice	1		
Parking alert	2	Clear up/disposal reports TOTAL:	34
Police reports TOTAL:	21	Fly tipping / flyposting	4
Phone (including 101 and 999)	2	Graffiti	7
Email	13	Dog fouling	2
Intelligence report	1	Litter	3
E-CINS (multi-agency reporting)	5	Drug litter	10
Verbal	0	Hazards	9
Media reports TOTAL:	7	Community events attended	0
Press release / Community magazines	3	Reports to Operation Crackdown	0
Social Media	4	Safeguarding referral	0
Admin	76.00	School contact	4
Visits to vulnerable people (all ages)	2	Youth engagement	4
Signposting	4	Reports to DVLA	0

ASB/crime/criminal damage

Denne -

- Reviewed CCTV and identified a group of people responsible for criminal damage. This was reported to the Police along with footage of the people responsible (Piries Place car park).
- Car park banning letters issued this month: 4 (plus one pending) – all updated onto ECINs (secure online information sharing platform).
 - Reviewed CCTV of the Forum car park. Reported to the police two people playing with a lighter in one of the stairwells. With help of the local schools they were identified and the parents spoken with. Banning letters and Firewise referrals are being made.
 - Issued 2 banning notices for people found smoking in a car park stairwell last month (Swan Walk car park).
- Reviewed CCTV of the Forum basement on request of the Police and fed back the findings/reported drug use.
- Reviewed CCTV of the Forum basement emergency exit stairwell. Reported forced entry into a prohibited area to the Police along with a breach of Covid restrictions as they were a large group.
 - Issued a Community Protection Notice Warning (CPW) (legal document that outlines prohibited behaviours) to an individual that is persistently breaching their banning notice. The relevant ECINs case was updated.
- Called the police for people gaining entry into a restricted area of the building, followed up with reviewing CCTV to identify those involved (Forum).
- Joint patrol with Police Community Support Officers (PCSOs).
- Asked 2 people to leave Swan Walk car park that were congregating in a stairwell.
- Asked 5 skateboarders to leave Swan Walk car park.
- Asked 2 people to leave the Forum car park that were on bikes/scooters.

- Submitted intelligence to the police regarding drug dealing.
- COVID-19
 - Advised a group of the Covid restrictions on group size, they agreed to split into smaller groups (West Street).
 - Signposted a business owner to report a breach of Covid restrictions to the police (West Street).
 - Responded to a report of a breach of lockdown restrictions, the individuals were not present on our arrival. The resident was advised to call Police for any future breaches (Causeway).
 - Passed on a report of groups congregating in an area in the town centre in the evenings to the local Neighbourhood Policing Team for their patrols.
 - Advised 2 people drinking in Swan Walk car park on the current restrictions around socialising, they left the car park.
 - Asked 4 people to leave the pump track as it is closed as part of the national lockdown. Police reports were made for the Covid breaches.
 - Deterred 21 people from using the pump track while it is closed.
 - Asked 2 people to not use the outdoor gym as it is closed for lockdown and reported both occasions to the police (Horsham Park).
 - 3 x taped the outdoor gym to show it is closed due to lockdown and replaced one sign (Horsham Park).
 - Taped the ball court shut due to the national lockdown and replaced one sign (Needles).
 - Asked a group of 6 to leave the ball court and advised on current Covid restrictions (Needles). A police report was made of the breach.
 - Signposted a resident to report Covid breaches directly to the police (Needles – ballpark).

Forest –

- COVID-19
 - Asked 13 people to leave the ball court. A group of 9 was challenged on the size of their group, this breach was reported to the Police (Bennetts Field).
 - 2 x taped the entrances shut showing the ball court is closed due to lockdown and replaced 2 signs (Bennetts Field).

Trafalgar -

- COVID-19:
 - Disrupted a large group that were breaching lockdown restrictions, they failed to provide details. Their den (tarpaulin and pallets) was removed as it is believed they are regularly meeting in the area (Redford Avenue). The local PCSO was made aware.
 - Advised a group over the current lockdown restrictions but they refused to engage. This was reported to the police for a breach of Covid restrictions – 3 households socialising, no social distancing (Victory Road Rec).

Parking/vehicles

Denne –

- Issued parking alerts:
 - 3 x Park Place – parked at double kerb stripes (informed the food delivery employer for 1 of these drivers).
- Asked a driver parked at double kerb stripes to move their car (Piries Place).
- Spoke with a male who was on his mobile whilst driving, he agreed to hang up before continuing to drive (Forum).
- Advised an electric scooter user on the restrictions around where they can be used (private land only – not public roads or pavements) (Boulevard/Highwood Village).

Forest –

- Investigated a possible parking obstruction reported by a resident. We were unable to act due to no obstruction being caused but signposted the resident to report to Operation Crackdown for driving on the pavement. (Elm Grove)
- Investigated a report of a possible obstruction by parking on double yellow lines. We did not see the vehicle and have not on subsequent patrols. The resident was signposted to report issues involving double yellow lines to the Horsham District Council parking services team. (Elm Grove)

Trafalgar –

- Displayed a sign informing about the consequences of parking at kerb stripes and double yellow lines (Bishopric).
- Drivers asked to move their car elsewhere:
 - 2 x Bishopric (parked on double kerb stripes)

Fly tipping/littering/graffiti

Denne –

- Requested litter be cleared and the corridor cleaned by the managing company (Forum basement corridor).
- Reported an abandoned bike for collection (Swan Walk car park basement area).
- Removed stickers:
 - 2 x North Street underpass
 - 1 x Railway underpass
- Removed and reported drug litter:
 - 1 x Nitrous Oxide canister (North Street)
 - 3 x cannabis bags (Forum basement)
- Reported offensive graffiti for removal:
 - Railway underpass
 - North Street underpass
 - Pavilions in the Park notice board
 - Swan Walk car park

Forest -

- Reported bin bags of household waste fly tipped for removal (Bennetts Field).
- Removed stickers:
 - 1 x Railway underpass
- Reported graffiti for removal:
 - Railway Subway
 - Redkiln Way
- Removed and reported drug litter:
 - 1 x cannabis bag (Winterton Court/Railway underpass)

Trafalgar -

- Reported a full litter bin for emptying (North Parade).
- Removed and reported drug litter:
 - 1 x cannabis bag (Redford Avenue)
 - 3 x cannabis bags (Riverside Walk near Warnham Road)
 - 1 x cannabis bag (Swindon Road)

Community engagement/events/meetings

Denne –

- Attended a virtual multi-agency meeting that included Councils across Sussex to discuss the issue of organised begging.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

All –

- Promoted residents take part in the Samaritans Brew Monday campaign to stop loneliness. We called residents that we know have been living alone for a friendly chat as part of the campaign. We had an article featured in the County Times newspaper and also had an interview on Greatest Hits radio.
- We had an article featured in The Horsham Society newsletter that introduced the Neighbourhood Warden role.
- Attended a virtual Rough Sleeper and Housing First Meeting to discuss homeless people in the area and the support they are receiving.

Patrols (foot/visible and car)

Denne –

- Pump Track
- Horsham Park (including Skate Park, Outdoor gym)
- Warnham Nature Reserve
- Needles park

Forest –

- Chesworth Farm
- Bennetts Field

Trafalgar –

- Victory Road Recreation Ground
- Redford Avenue + football pitch/wooded area

Elderly and youth

Denne –

- Conversations were had with the parents of 4 individuals that have been loitering in emergency exit stairwells and/or responsible for anti-social behaviour (ASB).

Forest –

- Welfare check of a vulnerable resident and liaised with services they are involved with.

Trafalgar –

- Nothing to report.

Licensing

Denne –

- Nothing to report.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Dog related issues

Denne –

- Reported 2 full dog bins to be emptied (Horsham Park).

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Cycling

Denne –

- Displayed no cycling signs on West Street.
- Cyclists asked to dismount or cycle on the road:
 - 5 x West Street, 1 refused
 - 2 x Railway underpass/North Street underpass
 - 2 x North Street

Forest –

- Nothing to report.

Trafalgar –

- Attempted to stop a cyclist that ran a red light, they refused to stop (North Street).

Parish specific/other

Denne -

- Signposted a resident to befriending services to help assist an isolated neighbour.
- Assisted in locating a vulnerable person that the police had received reports regarding their behaviour in a car park.
- Reported a fallen tree to the Parks team (Hills Farm Lane/Riverside walk).
- Updated the properties team on outstanding works due to take place in the Forum.
- Reported an unlocked cupboard door that needed to be secured to protect its contents (Forum).
- Reported street lights that weren't working (Chart Way).
- Updated all active ECINs cases.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.